

# Eastern Guilford High School

## Home of the Wildcats



### Student-Parent Handbook 2023 – 2024

415 Peeden Drive  
Gibsonville, North Carolina  
27249  
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Fax: (336) 449-7392

Dr. Darrell A. Harris Jr.  
Principal

*This handbook's policies, guidelines, and procedures help students and personnel experience a successful and safe school year.*

***IT IS YOUR RESPONSIBILITY TO BE KNOWLEDGEABLE ABOUT OUR SCHOOL AND DISTRICT POLICIES AND PROCEDURES. KEEP THIS HANDBOOK AS AN IMMEDIATE REFERENCE SHOULD A QUESTION ARISE.***

*You are loved, appreciated, and important, and there is nothing that you can do about it.*

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## **VISION, MISSION & CORE VALUES**

### **Vision Statement:**

Eastern Guilford High School will promote strong student character within a safe, supportive, and diverse environment as a professional learning community. Through data analysis, we will provide a rigorous and relevant curriculum to develop 21<sup>st</sup>-century learners.

### **Mission statement**

The mission of Eastern Guilford High School is to provide our students with a rigorous and relevant education anchored in excellence and tradition. *“Rising to Excellence, Right Here, Right Now!”*

**E G H S**



**P R I D E**

At Eastern, we believe in children and their ability to achieve greatness. We believe in the power of parents and the community. We believe in the quality and caring of our teachers and staff. We believe in the power of relationships AND high expectations.

**These are our Commitments to you AND our Expectations of you:**

#### **Personal Responsibility**

- 🐾 Being dependable and accountable for your actions
- 🐾 Carrying out obligations and having a sense of duty to fulfill tasks one has accepted
- 🐾 Following all EGHS & GCS Rules

#### **Respect**

- 🐾 Showing high regard for SELF, OTHERS, PROPERTY, and AUTHORITY
- 🐾 Understanding and appreciating that all people have value
- 🐾 Responding sensitively to the ideas of others without dismissing or degrading them

#### **Integrity**

- 🐾 Being truthful and trustworthy when no one is watching
- 🐾 Carrying out your responsibilities without claiming credit for someone else's work
- 🐾 Willing to acknowledge wrongdoing
- 🐾 Being honest and standing by your work and your word

#### **Determination**

- 🐾 The inner strength and perseverance to pursue goals
- 🐾 Maintaining focus in the face of adversity and personal challenges
- 🐾 Each person works to complete assignments, and all members of the community support others in their work

#### **Excellence**

- 🐾 Commitment to doing your BEST work and giving your strongest effort
- 🐾 Refusing to settle for mediocrity
- 🐾 Developing a vision of greatness, caring enough to give your best effort, preparing to work to your highest level, and then doing so

## **ADMINISTRATIVE & SUPPORT STAFF**

Dr. Darrell Harris	Principal
Dr. Marquise Broadnax	Assistant Principal
Ms. Emily Stevenson	Assistant Principal
Ms. Karen Williams-Dick	Assistant Principal
Mr. Jay White	Athletic Director
Mrs. Angela Page	CDC, CTE & Special Pops.
Mrs. Captoria Clark	Curriculum Facilitator
Officer Zachary Cabarl	SRO
Mrs. Leslie Mayes	Front Office Secretary
Ms. Diamond Garrison	Attendance Secretary
Ms. Hannah May	Guidance Secretary
Mrs. Gaye Haslam	Data Manager
Mrs. Jennifer Brooks	Treasurer

## **COUNSELING SERVICES**

Students and parents are encouraged to visit and call the Guidance office at (336)449-5946 to learn more about the EGHS Counseling Department. Specific counseling and guidance services include, but are not limited to:

- Interpretation of standardized test results such as EOC, GCSFE, ACT, and SAT
- Group and individual counseling
- Scheduling
- College and career counseling
- Referrals to community agencies
- Parent, teacher, and student conferences
- Homework assignments for extended absences
- Transcripts for colleges and scholarship opportunities
- Conflict management and mediation

# EGHS FACULTY & STAFF 2023-2024

<b><u>Administration and Instructional Support</u></b>	<b><u>Student Services</u></b>	<b><u>Support Staff</u></b>
Dr. Darrell Harris, Principal (Grade 12)	Jamiss Bostic, Counselor (Grade 9)	Jennifer Brooks, Treasurer
Dr. Marquise Broadnax, AP (Grade 10)	Ryan Ebron, Counselor (Grade 12)	Hannah May, Registrar
Emily Stevenson, AP (Grade 11)	Vanessa McNeil, Counselor ( Career and College Promise)	Data Manager, Gaye Haslam
Karen Williams-Dick, AP (Grade 9)	Michael Smith , Counselor (Grade 10)	Leslie Mayes, Front Office
Captoria Clark, CF	Whitney Brown, Counselor (Grade 11)	Diamond Garrison, Attendance Office
Angela Page, CDC/CCM	Melanie Littlejohn-Lee, Social Worker	
	Morgan Hyman, College Advisor	
<b><u>English</u></b>	<b><u>Mathematics</u></b>	<b><u>Science</u></b>
Andrew Ainsworth	Mackendy Jean Charles	Ashleigh Absher
Chrystie Bellamy	Sheree Osbourne-Dixon	William Haslam
Jamila Jones-Watts	Akida Yates	Brian O’Connell
Kimberly Spears	Gray Chambers	Felicia Russell
Sarah Courtney	Tameika Williams	Kristine McFarland
Shawanda Knight	Selorm Atsu- Amedoadzi	Lauren Enoch
Stephen Cannuli	Jason Bell	Shakiri Marcus
Zaquaysha Davis	Dr. Rabia Qindeel	Lexie Tran
<b><u>Social Studies</u></b>	<b><u>Career Technical Educations</u></b>	<b><u>Career Technical Education</u></b>
Sarah Cretal	Katelyn Knable	Joshua Reaves
Dea Skenderi	Lauren Kelly	Tanya McCrimmon
Connor Leamey	Brittnee McKinnon	Breanna Walls
Payton Laube	John Melton	
Frederick Lewis	Marvin Morgan	
Elliott Rawls	Joanne Jefferies	
Michelle Williamson	Jason Wear	
Matthew Graham	Keanan McCawley	
Adrian Funchess	Quahneesha Smith	
<b><u>Physical Education</u></b>	<b><u>Fine Arts</u></b>	<b><u>World Languages</u></b>
Timothy Bagamary	Elliot Peterson	Sandra Duque
Jessie East	Angela Greene	Rafael Segura

Daniel Griffith	Carly Laws	Fabiola Ruiz Torres
Kevin Jones	Lucia McLaughlin	
Cindy Seymour	Kyle Dortch	
<b><u>Exceptional Children (Adapted)</u></b>	<b><u>Exceptional Children (O.C.S.)</u></b>	<b><u>Exceptional Children (Reg. Ed)</u></b>
Danita Bryant	Camoriae Carter	Derek Brown
Elise MacIntosh	Tonyetta Eberhart	Natoya Dabo
Barbara Moore	Keisha Streater	Darrick Clark
Cynthia Woodson, TA	Crystal Haskins, TA	Shamiah Harvey
Karen Patterson, TA	Kendra Little, TA	Lauren Bonner
Gladys Harris, TA	Gary Ziglar, TA	Phillip Peck, EC TA
<b><u>E.S.L.</u></b>	<b><u>Athletics</u></b>	<b><u>School Nurse</u></b>
Rhonda Moyer	Jay White, AD	Lakea Reaves
Brittani Russell	<b><u>Cafeteria</u></b>	<b><u>SRO</u></b>
<b><u>Media Center</u></b>	Kelly Shepherd, S.N.S. Manager	Officer Zachary Cabral
Sherri Wieczorek	<b><u>Student Interventionist</u></b>	
	Christopher James	
	Timbla Rogers Clark	

### Bell Schedule

Block	Times	Length
<b>1<sup>st</sup> Block</b>	<b>9:30 – 11:00</b>	90 minutes
5-minute class change		
<b>2<sup>nd</sup> Block &amp; Lunch</b>	<b>11:05 – 1:05</b>	120 minutes
	11:20 – 11:45 1 <sup>st</sup> Wave	25 minutes
	12:00 – 12:25 2 <sup>nd</sup> Wave	25 minutes
	12:40 – 1:05 3 <sup>rd</sup> Wave	25 minutes
5-minute class change		
<b>3<sup>rd</sup> Block</b>	<b>1:10 - 2:40</b>	90 minutes
5-minute class change		
<b>4<sup>th</sup> Block</b>	<b>2:45 - 4:15</b>	90 minutes
<b>Dismissal</b>	<b>4:15 – 4:25</b>	

\*\*\*Breakfast will be served in the cafeteria\*\*\*

**1<sup>st</sup> Wave** – Adapted, English, Math and World Languages

**2<sup>nd</sup> Wave** – Social Studies and CTE

**3<sup>rd</sup> Wave** – Fine Arts, OCS, PE, Science and Weaver

**Teachers and students should go to lunch with their department, not their hallway.**

### Flex Day Bell Schedule

Block	Times	Length
<b>Breakfast</b>	<b>8:55 – 9:25</b>	30 minutes
<b>1<sup>st</sup> Block</b>	<b>9:30 – 10:45</b>	75 minutes
5-minute class change		
<b>2<sup>nd</sup> Block &amp; Lunch</b>	<b>10:50 – 12:35</b>	80 minutes instructional
	11:00 – 11:25 1 <sup>st</sup> Wave	25 minutes
	11:35 – 12:00 2 <sup>nd</sup> Wave	25 minutes
	12:10 – 12:35 3 <sup>rd</sup> Wave	25 minutes
5-minute class change		
<b>FLEX</b>	<b>12:40 – 1:35</b>	55 minutes
<b>3<sup>rd</sup> Block</b>	<b>1:40 – 2:55</b>	75 minutes
5-minute class change		
<b>4<sup>th</sup> Block</b>	<b>3:00 – 4:15</b>	75 minutes
<b>Dismissal</b>	<b>4:15 – 4:25</b>	

\*\*\* Lunch cohorts will remain the same\*\*\*

## GENERAL INFORMATION

- 🐾 **Lost and Found** is in the front office.
- 🐾 **Bus & Cafeteria** behavior expectations are the same throughout the school. Discipline problems in these areas will be dealt with, resulting in the same disciplinary consequences as within the halls or classrooms. Please be extra courteous to these individuals who serve us so thanklessly. Always empty your tray and clean up behind yourself. Federal waivers that allowed districts to provide free meals to all students have expired, so the district will resume its pre-pandemic meal prices, which are \$1 for breakfast and \$2.85 for lunch. We are asking all parents to fill out the meal benefits application. Even if you don't think you qualify for benefits, the information you provide will help our district qualify for federal grants and other funding that will benefit our children.
- 🐾 **Lost textbooks, school technology fundraiser products, athletic equipment, lost library books, etc.,** become the financial responsibility of the student to whom the item is given/designated. These fees must be paid as soon as possible. ***Failure to pay will result in the inability to purchase a parking permit, participate/walk in your graduation, and hold your diploma until the bill is paid.***
- 🐾 **Medication** must be turned into the office with a statement from the doctor to the school office. Per the directions supplied by the medical doctor, a school official must dispense all medication. The school cannot dispense medication without a prescription or doctor's note.
- 🐾 We are a **CLOSED CAMPUS** for lunch. No student may leave campus to eat lunch or to buy lunch and bring it back to eat on campus, ***even with*** parent permission. Guardians can drop off lunch only during their students' scheduled lunch time. No delivery services (Grub Hub, Uber Eats, Door Dash, etc.)

*\*Subject to change by GCS*

**Note: Students may not sell items (such as candy, drinks, etc.) without permission on campus during the school day. Items will be confiscated! Students may not take drinks and food in classrooms or computer labs.**

## **MEDIA SERVICES**

**Media Services** at EGHS are a vital part of your education and critical to academic success. EGHS students can access information from a multitude of resources and technology. EGHS students also can participate in “Battle of the Books” through the media center.

### **Access:**

Students must have a pass to come to the media center. If a class is in the media center, use time is limited. People are always working and reading, so please be quiet and respectful of others.

### **Check-out:**

The check-out period for books other than reference books and overnight material is two weeks.

### **General Policies:**

Damage to media center property, removing items without checking them out, leaving the center and not returning to class, loitering, or creating a disturbance will result in losing the privilege of using the center. Fines for lost or damaged materials must be paid before graduation. Students are responsible for any materials checked out in their names. Internet access through the media center is available. ***All acceptable use policies of the internet must be followed as written in the GCS handbook.***

*\* Our school Media Specialist is Mrs. Wieczorek*

## GCS Student Login Clarification

Tech Services has added an email alias\* for students in the Active Directory. Students' logins have not changed (their GCS Microsoft email), but their new alias will be displayed after logging in.

When this alias was added to students' GCS Google accounts, it eliminated students' original Google email (StudentID@mygcsnc.com) and replaced it with the alias. When students use the GCS Google login link provided in the chart below, there was no disruption in their access. \*\*

To review links and logins to specific GCS tech tools, review the GCS Students' Links and Logins Portal. Please see the clarification below to guide your communication with students about logging into GCS resources:

Resource	Login to Use	Explanation
ZScaler Internet Filtering	StudentID@stu.gcsnc.com	Students will continue to use the same GCS login.
Microsoft Products <a href="https://office.com">https://office.com</a>	StudentID@stu.gcsnc.com	Students will continue to use the same login, and it will appear as their new alias (example: ruizhernandeza1234@stu.gcsnc.com).
Google Products <a href="https://drive.google.com/a/mygcsnc.com">https://drive.google.com/a/mygcsnc.com</a>	StudentID@stu.gcsnc.com	Using the GCS Google Drive link, students are taken to a single sign-on that requires their GCS Microsoft login instead of the Google login.
Products purchased by GCS for district-wide use (example: Discovery Education)	StudentID@stu.gcsnc.com	At this point, all products have been set up with students' GCS Microsoft accounts (or they access the product through Clever).
NCEdCloud/Canvas/Apps accessed through Clever	Student ID number	This login has not been affected. However, if login problems in NCEdCloud are experienced, please contact your school's Data Manager.

\* Student alias convention: Last name + First Initial + Last four of Student ID. When a student has two last names in PowerSchool (hyphenated or not), both names will be included in the email. When students have the same login, a letter will be added from the student's first name until a match no longer exists. *Example:* Ashley Smith-Lee may be smithleeas1234@stu.gcsnc.com and [smithleeas1234@mygcsnc.com](mailto:smithleeas1234@mygcsnc.com).

\*\* If students use <https://drive.google.com> instead of the GCS Google login link above, they must first put in their GCS Google login (example: smithleeas1234@mygcsnc.com), and they will then be redirected to the single sign-on, which will require their GCS Microsoft login.

## ACADEMICS

Eastern Guilford High School is accredited by the North Carolina Department of Public Instruction and the Southern Association of Colleges and Schools (SACS).

### Grading Scale

Letter Grade	Score
A	90-100
B	80-89
C	70-79
D	60-69
F	0-59
I	Incomplete

### Grade Point Average

Grade point average (GPA) and rank in class are computed each semester according to a uniform method adopted by the GCS Board of Education. Courses are weighted on the following scales:

Quality Points Letter Grades	Standard Courses	Honors Courses	AP Courses
A	4	4.5	5
B	3	3.5	4
C	2	2.5	3
D	1	1.5	2
F	0	0	0

### High Schools 9–12 Block Schedule for Incoming Freshmen

Students will be required to meet current promotion requirements as determined by board policy:

- Grades 9 to 10 – A minimum of 5 cumulative units must be earned.
- Grades 10 to 11 – A minimum of 10 cumulative units must be earned.
- Grades 11 to 12 – A minimum of 16 cumulative units must be earned.
- Graduation – A minimum of 22 units and successful completion of any other state standards must be earned, according to SBoE policy IKEA.

### Supplement Instructional Supports

#### **GCS Virtual Tutoring**

- Guilford County Schools is excited to offer free tutoring for ALL GCS Students in Grades 3-12 with qualified tutors. This opportunity will address unfinished learning for students in grades 3-12. Tutoring services will run Monday–Thursday from 5 pm-8 pm.

#### **Learning Hub**

- EGHS will carve out **durable, flexible spaces** where students at risk of not graduating and their families can **access instruction, SEL, and enrichment activities** to support student success.

## **Report Cards**

Report cards are prepared and printed at the end of each nine-week grading period. One copy will be mailed to families at the end of the academic year. In addition, a copy is kept on file with the student's counselor, and another is kept in the student's curriculum folder.

## **Interim/Progress Reports**

In addition to the regular report cards and other home-school contacts, interim reports will be e-delivered to inform parents and to invite their cooperation. Interim reports are issued in the middle of the marking period, early enough to allow for improvement. In addition, students will have five (5) days to make up missed tests and assignments.

### **2023-2024 Report Card Schedule**

	<b><u>QTR 1</u></b>	<b><u>QTR 2</u></b>	<b><u>QTR 3</u></b>	<b><u>QTR 4</u></b>
<b>Interim Reports Block</b>	Sept. 14 Oct. 4	Nov. 30 Dec. 19	Feb. 13 Mar. 5	April 23 May 15
<b>Grading Period Ends</b>	Nov.1	Jan. 19	Mar. 22	June 7
<b>Report Cards to Students</b>	Nov 14	Jan. 31	Apr 9	Mailed by 6/18

## **PowerSchool Parent Portal**

- The PowerSchool Parent Portal is part of the state's student information system, called PowerSchool. In addition, the Parent Portal is part of the state's Home Base online portal for parents, students, and educators to access information in one place with one login.

Parents have real-time access to information online, including academic grades for students in third grade and above, attendance, and tardy records. PowerSchool also provides access to detailed classroom assignments, school bulletins, and even personalized messages from your child's teacher.

[LOG IN TO THE POWERSCHOOL PARENT PORTAL](#)

### **New Users**

- To use PowerSchool Parent Portal, go to [pa.gcsnc.com](http://pa.gcsnc.com) to obtain your secure access ID and password, which should be used to create your account. Once that is complete, you will receive an email instructing you how to create your account, and then you will be able to manage your account information and link students to the account. In addition, you will need your child's unique Student ID number on his or her report card.

Once you have created an account, you can log in. [PowerSchool Parent Guides](#)

## **Exam Policy**

Carefully prepared examinations or other evaluation activities have definite academic benefits. For example, they enable a student to demonstrate skills acquired over a period; they provide a means of realizing the relationships in a body of knowledge studied, and they provide experience in test-taking situations that the students will continue to encounter after high school. Therefore, exams will be administered at the end of each semester and a required of all students.

Each high school student must take first and second-semester examinations in each scheduled subject. In addition, some courses have state-required End-of-Course (EOC) tests, GCS Final Exams, and CTE Exams, which will be the exam for that course.

The tests administered at EGHS are:

- NWEA Map Growth
- EOC Testing (NC Math 1, NC Math 3, English II, and Biology)
- GCS Final Exams
- CTE Exams
- Teacher Made Mid-Term and Final Exams
- Interim Benchmark Assessments
- Advanced Placement Exams
- Pre-ACT and PSAT
- ACT and SAT

If a student is absent due to illness on the scheduled exam, the student's counselor or the attendance office must be notified that morning. Any other reason to miss an exam **MUST HAVE PRIOR WRITTEN APPROVAL FROM THE PRINCIPAL**, or the exam cannot be made up. **End-of-Course tests, GCS Final Exams, and CTE exams CANNOT be taken early.**

## **Essential Testing Dates to Remember**

### **Pre-ACT-October 2023**

The **Pre-ACT** will be administered to all GCS **10th graders**. The Pre-ACT is a preparatory test similar in format and content to the nationally recognized ACT college admissions test.

### **ACT-February 2024**

All **11th-grade** students will be required to take the ACT. It will be offered free of charge and will be administered during the school day. The exact date(s) of testing will depend on the unique needs of the student as well as any accommodations that are approved or allowed.

### **ACT-Work Keys-March 2024**

Students enrolled in the 12 grade who are college tech prep completers will take the ACT-Work Keys test.

### **PSAT-October 2024**

The **PSAT** will be administered to all GCS **10<sup>th</sup> and 11<sup>th</sup> graders**. The PSAT is a preparatory test similar in format and content to the nationally recognized SAT college admissions test.

### **Advanced Placement (AP)-May 2024**

Students who take AP courses will take the required corresponding AP examination during the first two weeks of May. After that, all students enrolled in AP courses are required to test.

### SAT Testing

SAT Test Date*	Registration Deadline	Deadline for Changes, Regular Cancellation, and Late Registration
Aug 26, 2023	July 28, 2023 <a href="#">Register</a>	August 15, 2023
Oct 7, 2023	Sep 7, 2023 <a href="#">Register</a>	Sep 26, 2023
Nov 4, 2023	Oct 5, 2023 <a href="#">Register</a>	Oct 24, 2023
Dec 2, 2023	Nov 2, 2023 <a href="#">Register</a>	Nov 21, 2023
Mar 9, 2024 ( <a href="#">Digital</a> )**	Feb 23, 2024	Coming soon
May 4, 2024 ( <a href="#">Digital</a> )**	Apr 19, 2024	Coming soon
June 1, 2024 ( <a href="#">Digital</a> )**	May 17, 2024	Coming soon

Eastern Guilford High School is an SAT site, meaning students can register to take the test at our school. The EGHS school code is **341475**, and the test center code is **34691**.

**Link:** [SAT Suite of Assessments](#)

### ACT Testing

<b>Test Date</b>	<b>Regular Registration Deadline Late Fee Applies After This Date</b>	<b>Late Registration Deadline</b>	<b>Photo Upload and Standby Deadline</b>
<b>September 9, 2023</b>	<b>August 4</b>	<b>August 18</b>	<b>September 1</b>
<b>October 28, 2023</b>	<b>September 22</b>	<b>October 6</b>	<b>October 20</b>
<b>December 9, 2023</b>	<b>November 3</b>	<b>November 17</b>	<b>December 1</b>
<b>February 10, 2024</b>	<b>January 5</b>	<b>January 19</b>	<b>February 2</b>
<b>April 13, 2024</b>	<b>March 8</b>	<b>March 22</b>	<b>April 5</b>
<b>June 8, 2024</b>	<b>May 3</b>	<b>May 17</b>	<b>May 31</b>
<b>July 13, 2024*</b>	<b>June 7</b>	<b>June 21</b>	<b>July 5</b>

**\*No test centers are scheduled in New York for the July test date. Test Information Release for the 2023- 2024 testing year will occur in September, April, and June. See [www.act.org/the-act/tir](http://www.act.org/the-act/tir) for more information.**

The ACT school code for Eastern Guilford High School is **341475**.

**Link: [ACT Information](#)**

## **ATTENDANCE POLICY**

Attendance in high school is very different from what students experience in middle school. The most important thing to remember is that your attendance affects your academic status. Whenever you have a question about attendance, please refer to your student handbook, our GCS handbook, the attendance secretary, or a school to administer.

### **Two Categories of Student Absences:**

**To be considered "in attendance," a student must be present in school for at least ½ of the school day OR ½ of the class for class attendance.** In addition, attendance at authorized school-related activities such as field trips, music performances, etc., counts as being in attendance.

**Lawful/Excused Absences:** Absences permitted by the NC Board of Education, which include:

- |                              |                            |
|------------------------------|----------------------------|
| A) Illness or Injury         | F) Religious Observances   |
| B) Quarantine                | G) Educational Opportunity |
| C) Court Proceedings         | H) Suspension              |
| D) Medical / Dental Appts.   | I) Expulsion               |
| E) Death in Immediate Family |                            |

**Unlawful/ Unexcused Absences:** Student's willful absence from school without the knowledge of the parents/guardians, or the student's absences without justifiable causes with the knowledge of parents/guardians.

**Unlawful Absence Disciplinary Actions:** NC General Statute (GS 115C-378) requires attendance until age sixteen (16). **When students accumulate unlawful absences, parents of students under 16 will receive a notification under the NC Compulsory Attendance Law, which states that they violate the law.**

**The law states:** *"Unlawful absences will result in conferences with parents/guardians. In addition, unlawful absences and truancy may lead to disciplinary action, including court proceedings involving parents and students if a student is under 16 years of age. NC General Statute (GS 115C-378) requires attendance until age 16."*

### **Procedures for Absences:**

**All absences require a written note from the parent/guardian explaining the absence(s).** The student should deliver the note to the attendance office official as soon as possible upon his/her return to school. **Failure to submit such notes within three school days after returning to school will result in an unexcused absence.**

Prior approval and notice are required for any student departing from campus once he/she has arrived, and this approval is required throughout the school day. **In addition, students must follow a sign-out procedure established by the attendance office.**

**Students are responsible for all work missed when absent from school.** Therefore, immediately upon returning to school, students must plan with their teacher(s) to make up **ALL** work missed while absent.

**Students are expected to make up work assigned during the lawful absence(s) within three school days of the student's return to school.** The actual grade earned will be recorded.

## **Tardy Policy**

Be on time for school and class. Any entry into class after the “tardy bell” rings represents a tardy. There are no "excused tardies, excused, or unexcused only applies to absences. Therefore, without a note from administration, counseling, attendance, or the office, tardies will face the consequences. Once the tardy bell has rung for students to be in class, planning period teachers *for each Block* will stand at the end of the hallway where the double doors are to begin tracking tardies. A hall pass slip will be given to students who are late to class. Teachers are still responsible for marking students tardy in PowerSchool.

## **Consequences**

- 1<sup>st</sup> -Warning
- 2<sup>nd</sup> -Teacher Contact Home to Guardian
- 3<sup>rd</sup> -Lunch Detention
- 4<sup>th</sup> -ISS Period
- 5<sup>th</sup> ISS Full Day
- 6<sup>th</sup> + Consequences vary based on violation

## **Attendance Recovery**

It is our desire for all our students to be successful; and their opportunity for success is much greater when they are in school and on time, all the time. We are implementing a new program to assist our student success. Attendance Recovery will be for our students that have missed five or more class periods within a 9-week timeframe. These students will enter “No Credit Status”, until the time they missed is recovered. In order to make up time, and get out of No Credit Status, students will need to attend Attendance Recovery at our Learning Hub on Monday - Thursday from 4:30 to 6:00 pm. During this time students will make up any missed assignments, tests, or quizzes. Students in No Credit Status have until the last day of the quarter (9 weeks) or the last day of the Learning Hub to make up their missed time. If the student does not make up their time by the end of the quarter, they will receive a grade of INC (incomplete) until their time is made up. Once a student completes their makeup time the student’s INC will be converted to their earned grade in the class. If time is not made up, the student’s INC will be converted to a 59/F for the quarter.

## **STUDENT CONDUCT**

### **Student Dress**

A student will maintain personal attire and grooming standards that promote safety, health and acceptable standards of social conduct and are not disruptive to the educational environment. This will include student clothing that materially and substantially disrupts classes or other school activities, including but not limited to gang articles of clothing. Before being disciplined for the first offense, a student shall receive a warning and be allowed to immediately change or remove the attire that is in violation of this rule and his/her parent(s) or guardian(s) will be contacted.

**“School Appropriate” attire applies to all “layers” of clothing, must be in place immediately upon stepping onto school grounds, and is defined as follows:**

- Pants must be worn at the waist and not expose undergarments.
- Bandanas, beads, or ski masks are not allowed.
- Slippers and blankets are not allowed.

**Clothing and accessories with words or images that depict drug/alcohol/tobacco, or the promotion of gang affiliation, violence, sexual innuendo, racism, or racial/sexual degradation are not permitted.**

### **Cell Phones and Other Electronic Devices:**

Phones and other electronic devices may be used before school, in the halls during class change, and during lunch. Our goal is to allow students to use phones responsibly. If students use audio devices in the hallways or cafeteria, they must wear headphones. Students are expected to always follow individual teacher cellphone policies.

Devices **will** be collected on all exam days. After being collected by the teacher, students texting or seen with phones on test days will have their test voided to ensure test security. The testing coordinator will determine when and if the student can make up that test. Consequences for students giving or receiving test information will be aligned with the Guilford County Schools code of conduct.

**At no time may students record or take pictures of other students or events at Eastern High without administrative permission. Consequences could include phone confiscation for up to five (5) days and out-of-school suspension.**

### **Managing Student Conduct**

At EGHS, we believe that every student is entitled to have a positive teaching and learning environment, free from distractions caused by the inappropriate behavior of others, and to have nurturing interaction with our faculty and administration.

Our preferred method of discipline involves counseling from teachers and staff, counselors, and the administration to get students self-correcting. Any non-counseling discipline will be done only with the intent of helping students grow in the following areas: developing good relationships, respecting the rights of all students, ensuring the safety of all individuals within our school community, and respecting the established school laws, procedures, and processes. Students are expected to be strong self-advocates, positively and respectfully.

## **Student Misconduct and Disciplinary Action Steps**

The following procedures establish:

- Self-discipline on the part of the student
- The classroom teacher as both the authority figure and student advocate within the classroom setting
- A respectful classroom environment conducive to learning
- Continued involvement of the parent/guardian in the discipline procedure

In the event of classroom student misconduct, teachers can use but are not limited to the following disciplinary action steps. Understanding that each incident and student will be addressed differently, staff will exercise their autonomy and discretion when managing student discipline. If disciplinary action steps have been exhausted, the teacher, administration, and student support staff will meet to discuss a more intense plan to support the student and teacher.

To view the GCS Code of Conduct please click [here](#).

## **SAFETY PROTOCOLS**

### **COVID Protocols**

Please read the information below about COVID protocols. Then, as soon as you have information, news, or updates, please reach out, so we stay in communication. We promise to respect your privacy and confidentiality and ask that you also respect confidentiality regarding COVID testing, test results, or vaccination status.

### **Students, faculty, and staff**

- Those tested due to a potential exposure or symptom development should stay home until test results are received. (This is for vaccinated and unvaccinated persons.)
- If you are not feeling well or experiencing symptoms before entering the building, please reach out to the school before coming to school.
- If you are not feeling well while at school, please let a teacher or school staff member know.
- Students and staff will be required to disclose concerns and stay/go home if:
  - They are showing COVID-19 symptoms until they meet the criteria for return.
  - They have tested positive for COVID-19 until they meet the criteria for return.

### **Confirmed Positive COVID Cases**

- Isolation is required for all presumptive or confirmed cases of COVID-19.
- Positive tests should be reported to an administrator (please send an email to your school administrator) so that we may follow appropriate district protocol.
  - All test results will remain confidential.
  - Vaccination status is also confidential.

### **Quarantine Guidelines**

- Quarantine is required for an individual who has been a close contact (within 6 feet for at least 15 minutes cumulatively over 24 hours) with someone who is determined positive for COVID-19 either through testing or symptom-consistent diagnosis, with the following three exceptions:
  - Individuals who are fully vaccinated and do not have symptoms do NOT need to quarantine after close contact.
  - Individuals should get tested 3-5 days after exposure and wear a mask around others until receiving a negative test result.
  - People who have tested positive for COVID-19 within the past three months, recovered, and do not have symptoms do NOT have to quarantine.
- Remember that science changes daily, and so can policy/procedure. We will update the staff if/when changes are announced. If you have any questions, please contact an administrative team member.

## **One-Card Protocol**

- All students **with** One Cards will enter through the Art/Life Skills hallway: (There will be two swipe stations there for a speedy express entry)
- All students **without** One-Cards will enter through the main entrance: (There will be two manual stations where student passes will be printed as a temporary "Day Pass")
- Administration will print physical One-Cards for students who have lost them. (The print station will be set up in the atrium during lunches)

\* This process will be paired with the new entry process with the body scanners.

**\*Subject to change\***

## **Visitor Policy**

**Step 1:** All visitors to EGHS are required to ring the bell at the main entrance to be buzzed in by office staff (No visitors are permitted to enter anywhere else for any reason)

**Step 2:** Directly enter the main office, provide identification to be printed as a visitor pass, and disclose who they are here to see and the purpose of the visit.

**Step 3:** Office support calls for the requested individual to come to the office to get them. (No visitors are permitted to walk through the building without being accompanied by an official EGHS staff member). \*This includes even the short distance from the Main to Guidance\* (Guidance Counselors should be asked to come to the main to get the visitor, they cannot simply say "Send them over").

**Step 4:** Requested staff members must escort the visitor out of the building upon the end of their meeting/visit.

### **Important information:**

- The visitation policy is to ensure the safety of all. This by no means is to discourage guests from visiting. We understand that several graduates and alumni love to come back and express their appreciation and update you on their current accomplishments. This pours positive energy into us and reaffirms that our hard work does not go in vain; we want this to continue to happen but would like to encourage visitors to visit before or after school or on a teacher's planning. We will not support interruptions to instructional time for visits.
- Visitors Policy applies for ALL! Under NO circumstances can a visitor walk around the building for any reason without an EGHS employee
- The rule does **NOT** apply to Substitutes and other GCS employees **displaying a badge**.
- If the requested individual is unavailable or cannot come to the main office to get the visitor, the visitor will be asked to wait in the main office or come another time.
- DSS, caseworkers, probation officers, etc... are required to submit the necessary documentation and identification like all other visitors.

## **Duty to Report**

### **Suicide/Harm to Self or Others**

- If a student makes a statement alluding to the fact that they are going to harm themselves or someone else, **report to student services IMMEDIATELY.**
- You must contact someone in the office (Counselor, Social Worker, or Principal) **AND** receive confirmation from that person that they received the message before the student leaves campus for the day.
- Parents must be notified of any reported incident of suicide or self-harm.
- Each incident must be reported to the principal (or their designee that day before the student leaves campus).
- Even if you believe the student is joking, we must take any discussion of suicide seriously. However, it is better to err on the side of caution.

### **Bullying/Peer Abuse**

- Bullying is repeated, deliberate acts intended to threaten, injure or cause mental harm to another person or group.
  - This is not a one-time event.
  - Intent to harm should be present.
- Reporting can be done online through the GCS website or by using the Harassment, Bullying, or Discrimination Reporting Form found here: [Bully Prevention](#)
  - It can be done anonymously.
  - It can be completed by the bullied or the witness.

## **STUDENT ACTIVITIES**

*One sure way to get the most out of high school and have fun is to **get involved**.*

**EGHS Needs YOU!**

### **Student Council:**

The EGHS student council establishes **high moral and academic standards**, encourages participation of students in all school activities, and provides ***real opportunities for training in citizenship*** by providing **LEADERSHIP DEVELOPMENT**, decision making, and active participation. Coordinating dances, homecoming week with spirit days, and student elections are some of the significant activities undertaken by our student council. Elected student leaders run Student Council from all grade level classes with general membership open to all students. Council meetings are held monthly.

*If you are interested in participating in Student Council, please see our Student Council Advisor, Mrs. Marcus.*

### **National Honor Society (NHS):**

The NHS is an organization that recognizes outstanding student ***Scholarship, Leadership, Character***, and ***Service***. Membership is a prestigious honor based on a student's OVERALL achievements in these areas.

To be considered for the National Honor Society, a student must:

- Have a minimum unweighted GPA of 3.5
- Have attended EGHS for three previous semesters or transferred from another school as an active member of NHS
- Be a member of the junior or senior class.
- Have no grade lower than a C in any subject, regardless of course level (regular, honors, AP)
- Have NOT committed any of the following rules: 3,8,12,13,14-17,19-25 of the GCS discipline policy
- Must maintain exemplary standards of academic integrity and honesty

If selected as a member, the student must maintain the same level of excellence in all areas. A lapse in one area will lead to a period of probation. That period will be followed by dismissal from NHS if the student does not correct his/her lapse. **Once admitted to NHS, the student must attend all required meetings and participate in all NHS-sponsored activities.**

### **Beta Club**

The National Senior Beta Club is an organization that is committed to both educational excellence and service to our local community. To be selected for membership into Beta, students must maintain a minimum **unweighted** GPA of 3.25 or higher on all core subjects and the leadership characteristics displayed in the classroom and community. First-year students are considered for membership in their 2<sup>nd</sup> semester.

### **Additional Requirements:**

- Earn 20 hours of community service
- Attend monthly meetings
- Maintain a 3.25 GPA
- No ISS/OSS

## **Service Learning**

- Is it a way of teaching and learning that connects positive and meaningful action in the community with academic learning, personal growth, social, emotional engagement, and civic responsibility? Service-Learning helps develop citizenship and good character while providing direct connections to the academic curriculum.
- Link: [Service-Learning Information](#)

## **Clubs**

Eastern offers several clubs in which students can participate in. A virtual club presentation will be shared with students during the first week if students think of one, we are missing or would like to see started, ask a teacher if they are interested in being a sponsor.

## **Drivers Education**

Guilford County Schools provides driver education through the North Carolina Driving School. For more information, visit the [\*North Carolina Driving School website\*](#).

### ***Minimum Class Requirements***

- Students must be at least 14 1/2 years of age before the class begins.
- Students must attend a public, private, charter, or home school in Guilford County.
- I cannot have previously taken the NC Drivers Education class.

Upon completing the driver's education course, both classroom and behind the wheel, the student will be issued a completion certificate, which will be required when applying for a driver's permit. In addition, students will also need a driving eligibility certificate (DEC) issued by the school the student attends. Home school students must obtain their DEC from the [\*NC Division of Non-public Education\*](#).

For additional information about DEC's, please visit the [\*Driving Eligibility FAQ\*](#) page on the NC Department of Public Education website.

### **Obtaining a Learner's Permit and Driver's License**

Information for obtaining a learner's permit, required documents, and details of the graduated driver's license are available on the NCDOT website, which you can access by clicking here. In addition, students and parents may find it helpful to download the North Carolina Driver's Handbook published by the NC Department of Transportation, Division of Motor Vehicles.

### **Parents Supervised Driving Program**

One of the components of the North Carolina Driver Education Strategic Plan is to assist parents in helping them guide their teens through Graduated Licensing. Therefore, the DMV has also partnered with the Safe Roads Alliance to provide "The Parent's Supervised Driving Program" to parents. You can review the program at [\*http://www.theparentssuperviseddrivingprogram.com/\*](http://www.theparentssuperviseddrivingprogram.com/) scroll to the bottom of the page, and click on North Carolina to view a PDF of the handbook that parents will receive at the NCDMV office when they take their teens to obtain a learner's permit.

### **Class Schedules**

Classes will be posted as they are scheduled. In addition, you can check the website for the NC Driving School ([\*www.ncdrivingschool.com\*](http://www.ncdrivingschool.com)) for details about dates, times, and registration. If the NC Driving School contacts you, you must respond to their request for information.

**Register online at [\*www.ncdrivingschool.com\*](http://www.ncdrivingschool.com)**

## **ATHLETIC POLICIES**

### **Athletic Eligibility**

The NCHSAA has rules to determine the eligibility of HS athletes. Below is a partial list of the *minimum* standards applied to determine athletic ability. **EGHS standards may be higher.** Please see a coach or our **Athletic Director, Mr. Jay White**, with questions or to view/receive a copy of the EGHS Athletic Handbook.

- The STUDENT-athlete must be a regularly enrolled member of the school's student body.
- **85% attendance** is required in the semester before the current sports season.
- **Passed** a minimum of **3 blocks** during the *previous semester and must meet the minimum GPA requirements established in Board of Education policy JI and procedures JI-P.*
- Must have a current (within the last 365 days) physical exam.
- To participate, students cannot be 19 years old or older on or before September 1, 2020.
- GCS has implemented an athletic fee of \$45/per year for students.

**Student-Athletes** not meeting satisfactory academic progress at EGHS will be required to participate in extra help sessions as outlined in the Student-Athlete Handbook. **Student-Athlete behavior is also expected to be appropriate and better than the norm.** *These factors could affect an athlete's ability to participate in practices and games.*

**EGHS Student-Athletes** are expected to be **positive role models** in the classroom and hallways, on the athletic fields, courts, etc. Therefore, our athletes must follow the rules of EGHS and GCS.

*All players, coaches, and spectators expect good sportsmanship at all athletic events.  
Respect & Enjoy the Games!*

### **Athletic Admission Cost:**

Season passes provide admission to all regular season home games. See Athletic Director Jay White for season pass order forms.

### **Regular Admission Prices:**

Varsity Football-\$8.00

Other Sports-\$7.00

Varsity Basketball-\$8.00

No Charge for Tennis and Golf

*Students who attend athletic events must plan to be picked up at the end of the game before the end of the game. Failure to do so will result in students losing the privilege to attend future athletic events.*

*\*Additional information can be found on the EGHS website*

## **2023-2024 Eastern Guilford High School Coaching Staff**

**AD** Jay White  
Cindy  
**Assistant AD** Seymour

**Head Athletic  
Trainer** Matt  
Hannon

### **Fall Sports**

#### **Football**

Tim Bagamary Head Coach  
Off.  
Kevin Jones Coordinator  
Brad Melton OL  
Akida Yates RB  
Def.  
Chuck Mardis Coordinator  
Darian Simms DL

Jamel Milliken Inside LBs  
Jay Stanley Outside LBs  
Kendric  
Randolph DB

#### **Women's Golf**

Joe Brady Head Coach

#### **Volleyball**

Jesse East Head Coach  
Kaitlyn Hodge Asst. Coach

### **Winter Sports**

#### **Women's Basketball**

Head  
Shamiah Harvey Coach  
Chuck Asst.  
Kirkpatrick Coach  
Asst.  
Kevin Dawkins Coach  
Asst.  
Brianna Wright Coach

#### **Men's Basketball**

Head  
Joseph Spinks Coach  
JV Head  
Bryan Manning Coach  
Asst.  
Michael Smith Coach

#### **Wrestling**

Head  
Maurice Coach  
Atwood Asst.  
Jason Wear Coach

#### **Swimming**

Head  
TBD Coach

### **Spring Sports**

#### **Baseball**

Kevin Jones Head Coach  
Austin  
Koonce JV Head Coach  
Dillon Koonce Asst. Coach  
Camron Smith Asst. Coach

#### **Softball**

Cindy  
Seymour Head Coach  
Jeremy  
Permar Asst. Coach

#### **Men's Golf**

Joe Brady Head Coach

#### **Track**

Tim  
Bagamary Head Coach  
Jay Stanley Throwing

Michael Smith	Distance
Keonna Burgess	Asst. Coach

### **Cross Country**

Michael Smith	Head Coach
	Assitant
Shamiah Harvey	Coach

### **Cheerleading**

Amanda	Head
Michael	Coach
	Asst.
Taylor Brinkley	Coach

### **Women's Soccer**

Allison Killelte	Head Coach
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### **Men's Soccer**

Tony Fogleman	Head Coach
Austin Koonce	Asst. Coach
Dillon Koonce	Asst. Coach

### **Indoor Track**

	Head
Jay Stanley	Coach
	Asst.
Brad Melton	Coach

### **Men's Lacrosse**

Tony Fogleman	Head Coach
Conner Leamey	Asst. Coach

### **Women's Tennis**

TBD	Head Coach
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### **Men's Tennis**

TBD	Head Coach
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### **Cheerleading**

Amanda Michael	Head Coach
Taylor Brinkley	Asst. Coach

### **Sports Teams**

Football (JV & Varsity) Cheerleading (JV & Varsity)  
 Men's Soccer (JV & Varsity) Women's Soccer (JV & Varsity)  
 Men's Basketball (JV & Varsity) Women's Basketball (JV & Varsity)  
 Wrestling Women's Volleyball (JV & Varsity)  
 Men's Tennis Women's Tennis  
 Men's Lacrosse Softball (JV & Varsity)  
 Men's Swimming Women's Swimming  
 Men's Track & Field Women's Track & Field  
 Men's Cross County Women's Cross Country  
 Men's Golf Women's Golf

## Student Handbook Acknowledgement Form

We look forward to another successful year and hope this handbook will be a helpful resource in your search for general information and a guide to specific policies and procedures when more details are needed. Please refer to the GCS website at [www.gcsnc.com](http://www.gcsnc.com) for more details or administration questions concerning policies and expectations. Any suggestions for improvement or changes may be forwarded to the administration. We welcome your feedback!

\_\_\_\_ I have read all the information written above and understand it. I agree to follow all GCS and EGHS policies and procedures.

Guardians Full Name (Printed):

Last: \_\_\_\_\_

First: \_\_\_\_\_

Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_ I have read all the information written above and understand it. I agree to follow all GCS and EGHS policies and procedures.

Student's Full Name (Printed):

Last: \_\_\_\_\_

First: \_\_\_\_\_

Student ID #: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_